
VOLUME 1

BID PROCEDURES

This section contains documentation and information that informs prospective contractors to the nature of the construction Works required by the Employer and contains sufficient information on the conditions for the completion, submission, and acceptance of a BID offer.

BID Procedures

- T1.1 - BID Notice and Invitation
- T1.2 - BID Data (Standard Conditions of BID)

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Invitation to BID



MKHONDO LOCAL MUNICIPALITY

Mkhondo Local Municipality invites suitably qualified and CIDB Registered Contractors to submit bid sealed BIDs, duly endorsed as per description below:

Bid No.	Description	Non-Refundable Bid Document Price	Compulsory Clarification / Site Meeting	Preferential Procurement Point System	Evaluation Criteria	BID Closing Date	CIDB Grading
MKHO18/2020/21	Construction of Driefontein Sanitation Infrastructure	R1,500.00	29 January 2021 at 10h00; Venue: Mkhondo Town Hall, eMkhondo Note that a maximum of 50 attendees will be allowed to the venue on a first-come first serve basis, and wearing of face masks is mandatory	90/10	Method 4	25 February 2021, 12h00	6 CE PE or higher

A compulsory clarification session will be held on the **29 January 2021**. Prospective bidders are requested to meet at Mkhondo Town Hall, Mkhondo Local Municipality.

Preferential Procurement Policy Framework Act No.5 of 2000: Preferential Procurement Regulations 2017 and Supply Chain Management Policy of Mkhondo Local Municipality will apply in the adjudication process. **Method 4** of evaluation of the acceptable proposals will be applied and responsive bids are expected to score at least a minimum of **70 %** for Quality to be considered for further evaluation. BIDs will be adjudicated according to the 90/10 of the Price Preferential point system.

According to the Preferential Procurement Policy Framework Act No.5 of 2000: Preferential Procurement Regulations 2017, an 90/10 Price Preferential Point System will be applicable for this BID. Original or certified valid copy of B-BBEE Certificate / or sworn B-BBEE affidavit must be submitted to claim preference points. Bidders who do not submit B-BBEE Status Level Verification Certificates or are non-compliant contributors to B-BBEE do not qualify for preference points for B-BBEE but will not be disqualified from the bidding process.

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Proposed Prices and rates should be all Inclusive (Inclusive of Vat for Vat Vendors). Prospective bidders must sub-contract a minimum of **30%** to a an EME or QSE which is **51%** is owned by black people living in rural or underdeveloped areas or townships of **Mkhondo Local Municipality**. Bids should be accompanied by the following compulsory documents (non-submission will result to bid being non-responsive)

- A valid original Tax Clearance Certificate and valid SARS PIN
- Recently certified identification copies of Directors
- Certified copy of Company registration certificate
- Valid CIDB Registration certificate
- CSD registration number
- Current municipal account (not owing more than 90 days) / proof of lease agreement must be attached if renting

Bidders residing in a non-billed areas must attach proof of residence / letter from Tribal Authority, proof of registration from a recognised professional body, and a detailed company profile.

This BID document should be in a sealed envelope duly endorsed “**BID No. MKHO18/2020/21: Construction of Driefontein Sanitation Infrastructure.**” must be placed in the **BID box situated at the Mkhondo Town Hall**, on or before **25 February 2021 at 12:00** at the Municipal Offices, corner Mark and De Wet Streets, eMkhondo.

Collection of bid documents: BID documents are obtained on payment of a non-refundable fee of **R1,500.00** cash payable at the Cashiers and can be collected from the Mkhondo Cashier's offices (Revenue Division), Finance Building, eMkhondo, 017 285 0231 between 08:30-15:00 Monday to Thursday and Friday from 08:30 – 14:00 excluding weekend and public holidays. Please note that no bid document will be couriered to prospective bidders. BIDs received after closing date and time, faxed, completed with pencil, tipexed, incomplete document or e-mailed will not be considered.

NOTE:

- Only suitably registered and qualified Bidders are eligible to submit offers for these Bids. Bidders **MUST** be registered on the Central Supplier Database (CSD) and have a relevant and valid CIDB grading level. The council reserves the right to appoint more than one service provider.
- The Council does not bind itself to accept or award the lowest priced BID. The Council may elect to accept only part of the successful BID. Council reserve the right not to appoint and withdraw the BID.
- The adjudication process and the award, if an award is made, will conform to the requirements of the Supply Chain Management Regulation, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations of 2017.
- This bid is subject to the Mkhondo Local Municipality Supply Chain Management policy. According to the Municipal Supply Chain Regulations issued by the Minister of Finance in terms of Section 168 of the Municipal Finance Management Act, Act 56 of 2003, persons who are within the organs of the state are prohibited from being eligible to bid or be awarded a contract to provide any services to the Municipality.

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- Only the version of this notice and invitation contained in the BID document shall form part of the BID.
- No correspondences will be entered into with regards to evaluation scores obtained. BIDs may only be submitted on the original BID documentation that is issued by the employer.
- BIDs are valid for a period ninety (90) days after the closing date of the BID.

For enquiries contact Mr. Dumisani Mngoma the Project Manager P.M.U during business hours, at DMngoma@mkhondo.gov.za, and Administrative Supply Chain enquiries to Ms.QZ Mbatha, Senior Manager Supply Chain Management during business hours at (017) 285 0309, QZMbatha@mkhondo.gov.za

The closing of BID will only be administered at Town Hall, 33 Mark Street, eMkhondo, 2380

Closing date: **25 February 2021 at 12h00**

If you do not hear from us within 90 days after the closing date, please consider your BID unsuccessful.

Mr. M Kunene
Municipal Manager
Mkhondo Local Municipality

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